



UNEP-GEF WIO-LaB Project
Addressing Land Based Activities in the Western Indian Ocean



**REGIONAL TASK FORCE ON THE PHYSICAL
ALTERATION AND
DESTRUCTION OF HABITATS (PADH)**

Report of the Inception Meeting prepared by the WIO-LaB
Project Management Unit

Dar es Salaam, Tanzania, 20 April 2005

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UNEP-GEF WIO-LaB Project

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1 OPENING OF THE MEETING

The Chairman Mr. Jeremiah Daffa, the Coordinator of the Tanzania Coastal Partnership Programme of the National Environment Management Council (NEMC), called the meeting to order at 9.00am. He welcomed the participants to the PADH Task Force meeting and briefed new members about the Municipal Wastewater Management (MWW) Task Force meeting that was held on Tuesday 19th April 2005. He also informed the participants that the outcomes of the Physical Alteration and Destruction of Habitat (PADH) and MWW Task Forces will be presented to the Steering Committee whose meeting was scheduled to be held on Thursday 20th April 2005.

1.1. Introduction of UNEP/GEF WIO-LaB PADH Task Force member

Mr. Daffa introduced the above agenda item and requested the participants to introduce themselves. Thereafter there followed a table de tour in which all the participants introduced themselves.

Following the self introduction of the participants, the Session Chairman introduced the participants to the next agenda item.

1.2. Welcome addresses:

The Chairman invited the Project Manager of WIO-LaB Project, Dr. Peter Scheren to make some few opening remarks. Dr. Scheren welcomed the participants to the PADH Task Force meeting.

Dr. Scheren informed members of the PADH Task Force the official opening ceremony of the WIO-LaB Task Force meetings was done on 19th April 2005 by Mr. Wilson, the Director of the City of Dar es Salaam who represented the Mayor of the City Council of Dar es Salaam.

Dr. Scheren informed the Task Force that a number of participants from Mozambique and Seychelles were unable to come to the meeting due to problems related to their travel. Dr. Scheren however, noted that the number of participants who turned at the meeting was encouraging. He briefed participants on the objectives of the PADH Task Force. He also informed the meeting that the WIO-LaB PADH Component is actually an extension of previous PADH activities that have been undertaken in the region under the auspices of the Nairobi Convention and other organizations in the region. He wished the participants good deliberations in the meeting.

Mr. Dixon Waruinge, the Programme Officer in-charge of the Nairobi Convention, on behalf of the Executive Director of the United Nations Environment Programme (UNEP) and the Coordinator of UNEP/GPA and the Director of Regional Seas Programme, Ms. Veerle Vandeweerd, also welcomed the participants to the meeting. Mr. Waruinge briefed the meeting on the genesis of the WIO-LaB Project since the development of the project concept and subsequent endorsement of the project in Seychelles in 1997. He noted that a number of events have taken place since the project was endorsed by governments of the countries bordering the Western Indian Ocean.

Mr. Waruinge informed the meeting that the WIO-Lab Project starts with a strong footing since it had been enriched by various process that have taken place in the region since 1997. He observed

that the project is important since it is expected to strengthen institutions of the Nairobi Convention region. He informed the meeting that the intention of the project was not to create new structures but to use the existing structures in order to build on various initiatives on PADH, MWW, etc that have been undertaken under the auspices of the Nairobi Convention and other regional bodies. He challenged the PADH Task Force to come up with a clear road map on what need to be achieved in the coming years.

2 ORGANIZATION OF THE MEETING

2.1 Election and designation of officers

The Chairman briefed the Task Force members on the above agenda item and brought to their attention the requirement for the Task Force to elect the chairman and Rapporteur of the meeting. The Chairman requested members of the Task Force to nominate names for the two posts.

Ms. Andrianarivo, the national Focal Point for Madagascar proposed Kenya for Chairmanship. Following this nomination which was seconded by Tanzania and South Africa, Kenya represented by Mr. Ali Mohamed, the national Focal Point was elected as the Chairman of the PADH Task Force meeting.

For the post of Vice-Chairman, Kenya nominated South Africa and the proposal was seconded by Tanzania and Madagascar. South Africa was therefore elected as Vice-Chair of the meeting and the South Africa national Focal Point Mr. Sharvhani Mukwevho accepted the offer. For the post of Rapporteur, South Africa nominated Mauritius and this nomination was seconded by Kenya and Comoros. The representative of Mauritius, Ms. Tatur Ramasamy accepted the post.

2.2 Organization of the meeting

Following the election of the officers of the meeting, Mr. Daffa handed the Chairmanship to Mr. Ali Mohammed.

3 ADOPTION OF THE AGENDA

The Chairman, Mr. Ali Mohammed, took the Task Force members through the provisional agenda prepared by the WIO-LaB project secretariat. The Task Force considered the provisional Agenda and adopted it as presented by the WIO-LaB Project Management Unit (PMU) Secretariat.

4 CONTEXT OF THE PADH TASK FORCE

The Chairman introduced the Task Force members to the above agenda item and requested the Project Manager of WIO-LaB Project, Dr. Peter Scheren to present the outline of the UNEP-GEF WIO-LaB project as detailed in the background document UNEP/GEF/WIO-LaB/PADH.1/INF.1.

4.1 Outline of the UNEP-GEF WIO-LaB project

Dr. Peter Scheren, the Project Manager of UNEP-GEF WIO-LaB Project presented an outline of the WIO-LaB Project and briefed the meeting on the goals and objectives of the project. He also briefed the meeting on the key components of the project as well as activities that will be implemented by the project. Dr. Scheren elaborated on the three broad three broad goals as well as the key features of the project. He informed the meeting the project will be for duration of four years and will be expected to be finalized in 2008.

Dr. Scheren furthermore briefed the participants on the establishment of the WIO-LaB Project Management Unit (PMU) within the Secretariat of the Nairobi convention. The Project Manager is himself and other project personnel include Dr. Johnson Kitheka, the Project Scientist. The Project Management Unit is also been assisted by Mr. James Leten, a Junior Programme Officer at the UNEP Regional Office for Africa and Ms. Sue Liu, a Consultant. He reported the project is also been assisted on part time basis by an intern, Ms. Neeyati Patel who is also a PhD student.

Dr. Scheren also briefed the meeting on the WIO-LaB Project Management Structure noting the major players at different levels of management. He also informed the meeting about the main implementing and executing agencies of the project namely UNEP/DGEF, UNEP/GPA, UNOPS and the Nairobi Convention.

Dr. Scheren also informed the meeting that the WIO-LaB Project is funded by GEF, Norway, UNEP and participating Countries. The total budget of the project is US\$ 8 million with a 50% co-financing from participating countries. He informed the meeting that the Government of Norway is providing a substantial in-cash co-financing through the UNEP/GPA programme of Action for the protection of coastal and marine waters from land based activities.

Dr. Scheren also presented the work packages/modules of the WIO-LaB project namely water and sediment quality, MWW, PADH, NPAs, Legal, EIA, ICARM, Regional Coordination, Training and Education, Stakeholder participation and TDA/SAP. He elaborated on the activities that will be undertaken in each of the above modules.

Dr. Scheren also briefed the meeting on the constitution of the membership of the Project Steering Committee. He informed the meeting the Steering Committee will be composed of the national Focal Points as well as representatives of various Non-Governmental Organizations and executing agencies. Dr. Scheren also elaborated on the role of the National Focal Points including also the role of various Task Forces that will be established by the project. He also elaborated on the role of both national and international stakeholders.

Following the above presentation by the Project Manager, the Chairman invited members of the Task Force to ask for clarification on issues that may not be clear to them.

Mr. Waruinge, the Programme Officer-in-charge of the Nairobi Convention referred to the project management structure presented by the WIO-LaB Project Manager and informed the Task Force that the Nairobi Convention has a dual role. Apart from the Secretariat of the Nairobi Convention housing the WIO-LaB Project, it is also an important executing agency. He emphasized that the project implements the work plan of the Nairobi Convention and as such the Secretariat of the Nairobi Convention will be involved in executing the project as is indicated in the project document. Mr. Waruinge observed that this fact was not reflected in the organization structure presented by the Project Manager. He requested changes to reflect his clarification.

Mr. Mukwevho, the national Focal Point for South Africa requested for clarification on the role of inter-Ministerial coordination. Dr. Peter Scheren reported that the WIO-LaB Project envisages the establishment of an inter-Ministerial Coordination at National level and noted that this item will be presented in detail in a specific agenda item during the Steering Committee meeting scheduled for Thursday 22nd April 2005. He requested Mr. Mukwevho to bring up this issue during the Steering Committee meeting.

4.2 UNEP-GPA implementation of the GPA Partnership Programme 2002 – 2006 in the East African Region as a contribution to the Nairobi Convention and the Sub-Saharan African Process under NEPAD-PADH Component

The Chairman introduced members of the PADH Task Force to the above agenda item and invited Dr. Cees van de Guchte, the Programme Officer in the UNEP/GPA to make a presentation on the role of UNEP/GPA in the implementation of activities on PADH.

Dr. Cees van der Guchte informed the meeting that the GPA Component of PADH was supposed to be presented by Mr. Anjan Datta, UNEP/GPA Programme Officer responsible for PADH Component. However, due to other commitments he could not be present in the meeting and that he was therefore going to present the GPA PADH Component on behalf of Mr. Anjan Datta.

Dr. Van de Guchte briefed the PADH Task Force on the objectives of the GPA PADH Programme noting that the main objective is to assist stakeholders, mainly the Governments to develop, enact and enforce necessary legislation and regulation for the protection of coastal environment from land based activities. He elaborated on the main threats to the coastal and marine environment noting also the impacts on the socio-economic and ecological systems.

Dr. Cees also presented the achievements of UNEP/GPA on PADH. He gave several examples such as the development of key principle and checklists for each of the key sectors. He informed the Task Force that there have been several discussions with various stakeholders and progress in the implementation of various activities is presented to different stakeholders in order to obtain feedback and secure endorsement at different levels.

Dr. Van de Guchte presented the State of Affair in the four (4) thematic areas such as Port and Harbour activities, Mining, Mangroves, Aquaculture and Tourism. He also presented on the development of knowledge noting that the present country coverage is 23 with Southeast Asia having 5 countries, Africa and the Caribbean having nine countries each.

Dr. Van de Guchte furthermore briefed the participants on the consultative meetings that were held in South Africa, Eastern Africa and the Caribbean. Dr. Van de Guchte informed the participants on the lessons learnt and challenges noting that challenges faced in the implementation of GPA PADH Programme. Such challenges include limited regulation and enforcement capabilities, limited devolution of power, weak socio-political structures and lack of institutional, legal and policy framework including institutional arrangement of NPA development process. He also observed that in most countries PADH related sectors are not included in the process.

Following the presentation by Dr. Van de Guchte, the Chairman opened the floor for discussions on the role of UNEP/GPA in the WIO-LaB Project. In doing this, the Chairman also noted the need for the PADH Task Force to identify key sectoral areas where more emphasis should be placed by the project.

Mr. Naidoo of South Africa suggested the need for emphasis to be put on the evaluation of provision of coastal services in the region and requested for information on the extent to which GPA has addressed this issue. Dr. Van de Guchte noted that GPA is carrying out work in this area and various documents have been prepared by GPA in order to facilitate sharing of experience in this area. He also noted that within the framework of the Bali strategic plan, a component on capacity building was identified.

Mr. Naidoo noted in South Africa, there are large areas of the East Coast areas that are not covered under the current framework and there is need for tools to be developed in order to manage such areas. He noted that South Africa has great interest in this area and a proposal for developing models to address specific coastlines has already been prepared. Dr. Van de Guchte observed that the most important thing is to focus on offering assistance to support decision-making processes and informed the meeting that GPA facilitates the sharing of information and knowledge through its website based Clearing House Mechanism.

4.3 Recommendations of various PADH reports and group of experts meetings held under the auspices of the Nairobi Convention.

The Chairman introduced the above agenda item to the members of the Task Force noting that various initiatives on PADH have been undertaken in the region under the auspices of the Nairobi Convention. The Chairman invited Dr. Johnson Kitheka, the WIO-LaB Project/Environmental Scientist to present the conclusions and recommendations of these initiatives.

Dr. Kitheka referred the Task Force members to the information documents UNEP/GEF/WIO-LaB/PADH.1/INC1 4, 5, 6 and 7 which contained detailed information on these recommendations. Dr. Kitheka briefed the Task Force on the recommendations of the Regional Coastal Erosion Workshop that was held in Nairobi, Kenya in the period November 27-29, 2002. He also briefed the Task Force on the recommendations of the Coastal Erosion Task Force as well as its three working groups namely, Assessment and monitoring, Mitigation and Restoration.

Dr. Kitheka also presented to the PADH Task Force on the recommendation of the two PADH Reports that were prepared by experts in the region within the auspices of the Nairobi Convention with support of the Western Indian Ocean Marine Science Association (WIOMSA) and GPA. He also informed the meeting that although various recommendations contained in the previous initiatives on PADH can fit within the Work plan/framework of the WIO-LaB Project, some may require more resources than would be available in the project. It would therefore be important for the PADH Task Force to explore other potential sources of funds that can be used to supplement support that will be provided by the WIO-LaB Project.

Following the above recommendations, the Chairman invited members of the Task Force to discuss the recommendations. The Chairman also requested representatives of participating countries to brief the Committee on the extent to which countries have implemented those recommendations.

Following the presentation by Dr. Kitheka, the Chairman requested Mr. Dixon Waruinge to brief the Task Force on how far the implementation of recommendation has been undertaken in the region.

Mr. Waruinge informed that meeting that some of the recommendations were based on the understanding that the WIO-LaB Project was in the pipeline and that the project would spearhead

their implementation. He also noted that some of the recommendations can indeed be developed into several projects that can be implemented in the region. He suggested that the PADH Task Force should prioritize on the recommendations that should be taken onboard by the WIO-LaB project.

Mr. Waruinge also suggested that Task Force should establish what need to be undertaken onboard by the project in the next 3 years. Mr. Waruinge suggested that all countries should present their reports on the status of implementation of the recommendations. He also made reference to the legal review, socio economic, socio-economic reports that were produced within the auspices of the Nairobi Convention.

Mr. Naidoo of South Africa wanted clarification as to whether the WIO-LaB Project Management Unit (PMU) was aware of these recommendations and whether these recommendations were taken into consideration when the work plan of the project was being developed. He also noted the need for the PADH Task Force to identify specific activities that could be undertaken by the Task Force at regional level emphasizing the need for the Task Force to only focus on the regional recommendations.

The WIO-LaB Project Manager, Dr. Peter Scheren responding to above question noted that WIO-LaB Project was designed on the basis of various recommendations and the project was not starting from the scratch since already there is a good basis on which to build upon. He informed the meeting that the project aims at fulfilling some of the recommendations noting that some of the recommendations are high level and may require a different approach to address them. He elaborated on areas where he felt that WIO-LaB Project would be able to address. He noted that there is room in the project documents for case studies to be reviewed by the project in order to identify priorities. He suggested that the Task Force should establish what exactly need to be achieved by the project and prioritize on the implementation of specific activities.

The Chairman, Mr. Ali Mohammed subsequently invited that different country representatives to brief the PADH Task Force on how far Kenya has gone with implementation of the recommendations of the previous PADH initiatives developed within the Nairobi Convention.

Kenya

Mrs. Abuodha, on behalf of Kenya, reported that Kenya has made good progress in the implementation of some of the recommendations. She elaborated on various research activities that have been undertaken by the Kenya Marine and Fisheries Research Institute (KMFRI) along the Kenya Coast. She reported that Kenya looks forward to participating in the implementation of various activities within the auspices of the WIO-LaB project.

The Comoros

Ms. Fatouma Abdallah, the Focal Point for the Comoros reported on how far the Comoros has gone with the implementation of the above recommendations. She noted that destruction of coastal and marine environment in Comoros is mainly a result of ignorance and the Government of the Comoros has started various activities on public awareness creation. She gave examples of two regions (Prophete and Chindin) where public awareness campaign is going on. She also reported that the management of marine and coastal resources is now well organized due to the fact that the population in these areas is now sensitized on the importance of protecting the environment.

Madagascar

The national Focal Point for Madagascar, Ms. Andrianarivo reported that Madagascar is still committed to attaining the goals of the Nairobi Convention and has continued to play a greater role in the Nairobi Convention. She informed the Task Force about a 15 year environment management programme in Madagascar whose 1st phase includes the enactment of relevant legislation on the protection of the marine environment. The 2nd phase of the project is focused on environmental related activities such as pilot demonstration projects in some urban areas in Madagascar.

Ms. Andrianarivo also reported that several activities focused on research and management have been undertaken in Madagascar. She noted that in the third phase which covers the present period, emphasis will be on the implementation of lessons learnt in the first two phases. Concerning the marine environment project, a sub-component on environment and culture was implemented in two (2) pilot towns in Madagascar. All these projects are making use of experience of people who have worked in various activities such as on the GIS systems. The outcome of this project will be development of regional coastal maps for the pilot coastal erosion sites, pollution assessment, mangrove forests and coral reef, etc. Work has been carried out on the causes of PADH and at the moment emphasis is placed on sensitization of the public in order to create awareness on various environmental issues. She noted that various training programmes are still incomplete.

Tanzania

Mr. Muheto of NEMC reported on the progress that has been achieved in the United Republic of Tanzania noting that many of the recommendations have been implemented at different levels. Some of them were policy issues. A number of projects are still ongoing. He reported that some of the activities implemented in Tanzania have made specific recommendations on issues related to the management of coastal and marine environment.

Mr. Muheto also reported that on research activities undertaken by the Institute of Marine Sciences (IMS) of Zanzibar and the University of Dar es Salaam (UDSM). Mr. Muheto suggested that each country should produce a report detailing the extent and the status of implementation of the above recommendations.

Mr. Daffa reported that in Tanzania there is a national programme that coordinates most of the coastal and marine issues. Some of recommendations have been taken onboard by this national programme. He informed the Task Force that a number of Acts of Parliament have been re-enacted. He furthermore reported that Tanzania has been publishing the State of the coastal environmental report every 3 years. He also noted that there are several activities that are focused on monitoring and assessment of mangrove forests, marine mammals, etc.

Mr. Daffa also noted that in terms of PADH, a number of guidelines have been developed and are already been used in Tanzania. He gave the example of Mariculture guidelines. He reported on the work done on the application of GIS in studying mangrove forest in which the first assessment was carried out in Tanzania in 1980. A comprehensive GIS based survey on mangrove forest was recently carried out and a similar survey focused on the coral reefs is planned to be undertaken in the near future. However, despite, these achievements, he noted that Tanzania still faces a number of challenges due the fact that the country is large and resources are not adequate.

Dr. Muhando reported on the two projects namely, Coral Reef Task Force monitoring research to establish the status of coral reef in order to suggest remedial measures and the Coral reef targeted research for management project which is funded by GEF and whose focus is on coral bleaching. The latter project also includes monitoring the effect of nutrients and sediment loading on the health of the coral reef complex.

Mauritius

Ms. Tatur Ramasamy, a representative of Mauritius reported that legislation to bar sand mining has already been enacted in Mauritius. She also reported on the mangrove rehabilitation programme that is implemented by the Ministry of Fisheries including the other initiatives on the health of coral reef that will be replicated in other parts of Mauritius. Other activities include the creation of swimming zones as proposed by tourist hotels. In regard to the implementation of coastal erosion recommendations, she noted that several activities on coastal erosion mitigation have already been implemented in Mauritius. There are also activities on the restoration of natural vegetation and reduction of dumping in sand dune areas. Sensitivity mapping was carried out in the northern part of the island. There are also activities that are aimed at preserving remaining coral reefs in Mauritius.

Ms. Tatur Ramasamy also reported that Mauritius is developing an Integrated Coastal Zone Management (ICZM) Plan in order to enhance coastal planning. Mauritius has also prohibited the use of small fishing nets with the aim of restoring destroyed marine ecosystem.

South Africa

Mr. Naidoo, the representative of South Africa reported on some of the activities that have been undertaken in South Africa. He reported that the Environment Ministry and Tourism is implementing projects on coastal sensitivity mapping and a database of institutions has been created. He noted that the department has expanded its capacity. Several demonstration projects to raise awareness on beach health have been implemented. A team lead by Director of Tourism Development has been formed in order to address pollution related issues. There have also been some activities on the development of regulatory guidelines on dumping. There is a draft MOU between CSIR and Ministry of Tourism on the implementation of various activities in South Africa.

Mr. Naidoo also reported that a bill on coastal management has been prepared and will soon be submitted to the parliament for ratification. He also reported that the Minister for Tourism has banned the use of motor vehicles on beaches and a new law in this regard is already in operation. He also reported that the Coastal Management Department has established a number of marine protected areas targeted different habitats and species.

WIOMSA

Dr. Francis, the Executive Secretary of WIOMSA provided additional information on the country reports noting that WIOMSA has provided planning grants to several countries to enable them to prepare proposals targeting MASMA funding. He also reported that WIOMSA has approved a proposal on a study on shoreline change in three countries in the region. He reported that Ms. Abuodha and Mr. Shaghude were awarded MARG Grants to conduct studies in the Bamburi–Shanzu. Dr. Julius also reported that in 2004, WIOMSA organized a regional workshop in conjunction with Wildlife Conservation (WCS) and WWW-EAME. The purpose of this workshop was to review the impact of different fishing gear on marine turtles. He also informed

the Task Force about a project funded by WIOMSA, the MASMA programme, that will be implemented in Kenya, Tanzania and Seychelles to look at the coral reef and impact on fisheries resources.

Dr. Julius also reported that WIOMSA has also initiated a 5 year programme on mariculture and there is a possibility for extension once the project ends. The project has identified three mariculture activities in Dar es Salaam and Bagamoyo (Oyster and seaweed farming) and the Second activity is a training course to support mariculture activities. This training course will be held in July 2005. This activity aims at training 250 people and will be expanded to cover other areas.

The Chairman commended countries for the good work that they have undertaken in the region and suggested that the PADH Task Force should establish the gaps that WIO-LaB project should be able to fill.

Mr. Waruinge noted that countries have highlighted the need to consolidate country experience and PADH Task Force should be ready to take this challenge. He singled out the challenge of sharing data and information in the region and the need to bring national information to the regional level.

The WIO-LaB Project Manager, Dr. Sheren suggested the need for the PADH Task Force to come up with a good strategy on what need to be done. He recommended that the Task Force should identify the recommendations that can fit within the work plan of the project emphasizing the need to establish key gaps. He also suggested that members of the PADH Task Force should re-examine the work plan and carry out a needs assessment that will target all participating countries.

Dr. Francis of WIOMSA suggested a need for a creating a mechanism for regularly compiling information at national level. He suggested that the Focal Point and the representatives of Task Forces (e.g. MWW & PADH) should compile information in participating countries and there should be regular updating of collected information. He suggested that the WIO-LaB PMU and the Secretariat of the Nairobi Convention should come up a list of the type of information that will be required. He noted that Seacam project had adopted the above approach however they were limitations since the task of compiling information was undertaken by a consultant. He observed that in order to ensure sustainability, the use of local expertise would be the ideal way of undertaking this task since information would come from the countries.

5 TERMS OF REFERENCES OF THE REGIONAL AND NATIONAL WIO-LAB PADH TASK FORCES

The Chairman introduced the above agenda item and invited Dr. Kitheka, WIO-LaB Project Scientist/Officer to present the Terms of Reference of the Regional and national PADH Task Forces.

Dr. Kitheka presented to the PADH Task Force the rationale of forming the regional and national PADH Task Forces noting in particular the need for these Task Forces to facilitate the implementation of various PADH related activities at both national and regional level. He also briefed the Task Force on the procedure for constitution of PADH Task Force Membership at both national and regional level. He noted the need for the members of the PADH Task Force to be representative of the key sectors that have impact on the habitats. Dr. Kitheka took the Task

Force members through the Terms of Reference for both the National and Regional PADH Task Forces, emphasizing the role of the Task Force in the implementation of various PADH related activities.

Following the presentation of the Terms of Reference the Chairman opened the floor for discussions on the Terms reference presented.

Mr. Naidoo observed that the PADH Task Force Terms of Reference proposes a specific Focal Point appointed to deal with PADH Task Force and wondered whether this would not complicate matters. He suggested that the National Focal Points should be the Chairman of the national PADH Task Forces and in this regard there is no need for appointing a different national Focal Point to oversee the work of the national PADH Task Force. This proposal received support from other members of the Task Force.

In regard to the above issue, Mr. Waruinge brought to the attention of participants similar arrangements as that suggested above, referring to the Coral Reef Task Force whose national Chairpersons are the members of the Regional Coral Reef Task. Members of the Regional Coral Reef Task Force select their own Chairperson. Mr. Waruinge also pointed out that national Focal Points for the Nairobi Convention Task Forces may not necessarily be the Focal Points for the WIO-LaB Project Task Forces.

The Chairman suggested that the PADH Task Forces members should be national experts nominated by their governments and noted the need to determine the exact number of experts that can be appointed per country.

Mr. Mukweho noted that for specific regional Task Force meetings, South Africa would be sending one expert per meeting. He also suggested that members of the Regional Task Forces be the Chairman of the national PADH Task Forces. He also suggested that the Chairman of the Regional PADH Task Force be invited to represent the regional PADH Task Force in the Steering Committee.

Dr. Scheren noted the PADH related issues are complicated and many disciplines are involved and hence there attempt was made to involve expertise from diverse areas in the first meeting. He also noted that membership into the Regional PADH Task Force is still not complete and experts from various diverse fields will be involved in the work of the PADH Task Force.

Dr. Alfonse Dubi, the Director of the Institute of Marine Sciences (IMS), Zanzibar suggested that the participants of the inception meeting should be assumed to constitute the Regional PADH Task Force since the invited participants represents various fields related to PADH. He suggested that the need for the review of the participants list in order to establish whether participants present could adequately form a Regional PADH Task Force. Dr. Dubi also observed that the Terms of Reference of the PADH Task Force are numerous and noted that some of them are actually tasks that will be undertaken by consultants. He recommended that such terms of reference need to be deleted.

Dr. Julius also noted that it should be the responsibility of the regional PADH Task Force to coordinate the PADH component of the project hence different mechanisms should be recommended in order to differentiate those tasks that will be undertaken by consultants.

Mr. Muheto of the National Environment Management Council (NEMC) noted that some of the Terms of Reference are specific and focus on the role of the WIO-LaB Project Management Unit

(PMU). He suggested the need to differentiate between the responsibilities of the PADH Task Force, the Project Management Unit and those of the national Coordinators of various components of the project particularly in regard to day to day operations or undertakings.

Following lengthy discussions on the Terms of Reference of the national and regional PADH task Forces of the WIO-LaB Project, the Task Force adopted them with amendments. The revised Terms of Reference are attached in annex 4 and 5 of this report respectively.

6 DISCUSSION AND AGREEMENT ON THE WIO-LAB PADH TASK FORCE WORK PLAN

The Chairman Mr. Ali Mohammed introduced the above agenda item to the Task Force and invited the Project Manager, Mr. Peter Scheren to present the detailed Work plan of the WIO-LaB Project (2005-2009) as well as the PADH Task Force work plan. He referred to working document UNEP/GEF/WIO-LaB/PADH.1/INF.5.

Dr. Scheren took the participants through the work plan of the project elaborating on the activities that are scheduled to be implemented in the calendar year 2005. He also presented the overall work plan for the entire duration of the WIO-LaB Project (2005 – 2009).

Mr. Naidoo of South Africa requested the Project Management Unit (PMU) to provide relevant information to the participating countries so that countries could plan their time and especially how they can fit within the work programme of the WIO-LaB project.

Dr. Scheren noted that before Task Force meetings, the Project Management Unit (PMU) will provide a clear understanding of what the meeting will entail and provide guidance to participants in this respect.

Mr. Naidoo noted that deliverables should be furnished to the members of the Task Force before the meeting possibly through the Focal Points. He asked whether the Project Management Unit is sure that the three main deliverables will be delivered by September 2005 when the next PADH Task Force meeting will be held. The Project Manager assured the Task Force that these deliverables would be ready before the next PADH Task Force meeting.

Ms. Tatur Ramamsamy, the delegate from Mauritius requested for clarification on what is expected to be done by countries at national level particularly in regard to the development of PADH guidelines.

Dr. Van de Guchte responded to the question noting that countries will be required to establish the relevancy of the GPA PADH guidelines. He noted that it is not a priority to develop regional annexes to the guidelines. He informed the meeting that the process of developing guidelines is a continuous process. He noted that at national level, countries will be expected to find out whether they can implement relevant parts of the guidelines. These guidelines are available from the GPA website.

The Task Force considered and endorsed the WIO-LaB Project PADH work plan as presented by the WIO-LaB Project Coordinating Unit. The approved workplan is presented in annex 6.

7 CRITERIA AND PROCEDURES FOR THE SELECTION OF DEMONSTRATION PROJECTS FOR THE UNEP-GEF WIO-LAB PROJECT

The Chairman, Mr. Ali Mohammed invited the Project Manager, Dr. Peter Scheren to present the criteria and procedures for selection demonstration projects.

Dr. Scheren presented the procedure and criteria for selection of demonstration projects. He informed the Task Force about procedures and criteria for invitation for proposals. He noted that proposals for demonstration projects will be submitted to the WIO-LaB Project Management Unit through national Focal Points. The PMU will prepare a short list of proposals selected on the basis of pre-defined criteria.

Dr. Scheren also briefed the PADH Task Force on the procedures that will be applied in detailing of proposals, final selection and endorsement by the relevant regional Task Force (MWW and PADH) and their final design including modalities for implementation, exchange of experience and replicability in the region. The detailed procedures are presented in background document UNEP/GEF/WIO-LaB/PADH.1/INF.6.

The Chairman, Mr. Ali Mohammed requested for clarification as to whether there were any fast track demonstration for PADH. Dr. Van de Guchte clarified on this issue noting that several PADH related demonstration projects have been identified through joint process in the region, but no fast-track projects were yet decided upon.

Mr. Naidoo Ashley noted the need to create broad scale demonstration projects, particularly if budget can allow the implementation of such projects. He noted that proposals for such demonstration projects can be prepared if countries are informed about the ability of the Project to support them.

Dr. Van de Guchte recommended development of small demonstration projects since the budget of the project is limited. He noted that tourism and mariculture demonstration projects were identified through the Africa process and countries of the region need to establish whether these are the main priority areas for the region. He noted that extra funding for demonstration projects could be sought from other funding sources.

Mr. Waruinge noted that during the WIO-LaB Project implementation meeting that was held in Mozambique under the auspices of the Nairobi Convention, countries noted that budget for PADH is limited and recommended Tourism as a priority where demonstration projects could come from. He brought to the attention of the Task Force about GEF funded project on tourism that will be executed by UNIDO.

Mr. Shavhani requested clarification on the set time frame for the preparation and submission of demonstration project proposals to the WIO-LaB Project Management Unit through the Focal Points.

The Project Manager, Dr. Scheren noted that the invitation for demonstration project proposals will be sent shortly after the meeting. He noted that by August 2005, the PMU would be expected to have completed the review of submitted demonstration project proposals. He noted the intention of the PMU to ensure that selected proposals are ready for review in the next PADH Task Force meeting.

The PADH Task Force considered and adopted the procedures and criteria for selection of demonstration projects that were prepared by the WIO-LaB Project Management Unit

8 ADMINISTRATIVE MATTERS RELATED TO THE WIO-LAB PADH TASK FORCE

The Chairman invited the Project Manager, Dr. Scheren to provide some information on the above agenda item. Dr. Scheren informed the Task Force that the venue of the next PADH Task Force meeting has not been set although the next meeting is scheduled to be held in August 2005.

Dr. Scheren also informed the meeting that the core group of experts invited to participate in the inception meeting will be also invited for the next PADH Task Force meeting scheduled for August 2005, unless otherwise advised by the National Focal Points.

On the selection of venue of the next meeting, the Task Force mandated the Project Management Unit (PMU) to work on this matter and advise the members on the venue of the next meeting.

9 ADOPTION OF THE MAIN RECOMMENDATION OF THE WIO-LAB PADH TASK FORCE MEETING.

The Chairman invited the Rapporteur Ms. Daisy of Mauritius to present the recommendations to the Task Force. The Rapporteur presented the ten recommendations to the PADH Task Force that will be submitted to the Steering Committee for approval before implementation commences.

Member of the PADH Task Force endorsed and adopted the recommendations with amendments and requested the same to be presented to the project Steering Committee. These recommendations are presented as annex 7 of this report.

10 ANY OTHER BUSINESS

The Chairman introduced members of the PADH Task Force and requested members to raise any other matter that they would like to discuss under this agenda item.

Mr. Flavien Joubert, the representative of Seychelles briefed the Task Force on the status of implementation of recommendations of previous PADH related initiative implemented under the auspices of the Nairobi Convention. Several activities on habitat rehabilitation, coral reef and water quality monitoring have been undertaken in Seychelles. There have also been activities on the development of set back strategies as well as sensitivity mapping. An environment planning committee has been set and there is broad stakeholder involvement. He also reported that involvement of schools and NGOs has been formalized through policy. There is a committee on monitoring of the use of coastal resources and corals. However, there are limitations on assessment due to limited expertise in Seychelles.

Mrs. Pamela Abuodha provided further clarification on PADH related activities that have been implemented in Kenya.

11 CLOSURE OF THE MEETING

The Chairman introduced the above agenda item and invited the Project Manager to make some few closing remarks. Dr. Peter Scheren thanked the participants for their contribution and noted that the WIO-LaB Project Management Unit looks forward in working very closely together in the implementation of various PADH related activities.

The Chairman, Mr. Ali Mohammed thanked all participants for their active participation in the first PADH Task Force meeting. He noted that participating countries looks forward to the successful implementation of the project in the region. He urged members of the PADH Task Force to ensure that the project implements the work plan as presented in the meeting.

There being no other business, the Chairman closed the meeting at 6 pm on Wednesday, 20th April 2005.



ANNEX 1 LIST OF PARTICIPANTS

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ANNEX 2 LIST OF DOCUMENTS DISTRIBUTED DURING THE MEETING

Working Documents

- UNEP/GEF/WIOLAB/PADH.1/1 Provisional agenda
- UNEP/GEF/WIOLAB/PADH.1/2 Main Recommendations of the PADH meeting (prepared during the meeting)
- UNEP/GEF/WIOLAB/PADH.1/3 Terms of Reference of the UNEP-GEF WIO-LaB Project (National and Regional) PADH Task Force
- UNEP/GEF/WIOLAB/ PADH.1/4 UNEP-GPA Implementation of the GPA Partnership Programme 2002 – 2006 in the East African Region as a contribution to the Nairobi Convention and the Sub-Saharan African Process under NEPAD-PADH Component.
- UNEP/GEF/WIOLAB/PADH.1/5 Proposed Project Work Plan for the WIO-LaB PADH Task Force
- UNEP/GEF/WIOLAB/ PADH.1/6 Procedures and criteria for selection of demonstration projects for the UNEP-GEF WIO-LaB *Project 'addressing Land Based Activities in the Western Indian Ocean'*
- UNEP/GEF/WIOLAB/PADH.1/7 Report of the PADH meeting (to be prepared after the meeting)

Information documents

- UNEP/GEF/WIOLAB/PADH.1/INF.1 Provisional List of documents (this document).
- UNEP/GEF/WIOLAB/PADH.1/INF.2 Provisional List of Participants.
- UNEP/GEF/WIOLAB/PADH. 1/INF.3 UNEP/GEF WIO-LaB Project overall Workplan.
- UNEP/GEF/WIOLAB/ PADH.1/INF.4 Recommendations of the Nairobi Convention Coastal erosion Task Force.
- UNEP/GEF/WIOLAB/ PADH.1/INF.5 Recommendations of the Regional Coastal Erosion Workshop (27-29 Nov. 2002), Nairobi, Kenya.
- UNEP/GEF/WIOLAB/ PADH.1/INF.6 Recommendations of the UNEP-GPA-WIOMSA PADH Report.
- UNEP/GEF/WIOLAB/ PADH.1/INF.7 Recommendations of the UNEP-GPA-WIOMSA PADH-GIS Report.
- UNEP/GEF/WIOLAB/ PADH.1/INF.8 Overview of hot-spots and pilot-demonstration projects as identified during the African process.



UNEP-GEF WIO-LaB Project
Addressing Land Based Activities in the Western Indian Ocean



UNEP/GEF/WIOLAB/PADH.1/7

ANNEX 3 AGENDA

1. Opening of the meeting
 - 1.1 Introduction of the UNEP-GEF WIO-LaB PADH Task Force members
 - 1.2 Welcome addresses
 - UNEP Nairobi Convention Secretariat
 - UNEP-GEF WIO-LaB Project Manager
 - UNEP-GPA Representative
2. Organization of the meeting
 - 2.1 Election and designation of officers (Chairman, Vice Chairman and Rapporteur)
 - 2.2 Organization of the meeting
3. Adoption of the Agenda
4. Context of the PADH Task Force
 - 4.1 Outline of the UNEP-GEF WIO-LaB Project
 - 4.2 UNEP-GPA implementation of the GPA Partnership Programme 2002 – 2006 in the East African Region as a contribution to the Nairobi Convention and the Sub-Saharan African Process under NEPAD-PADH Component
 - 4.3 Recommendations of various PADH reports and group of experts meetings held under the auspices of the Nairobi Convention.
5. Terms of Reference of the National and Regional WIO-LaB PADH Task Force/Committees.
6. Discussion and agreement on the WIO-LaB PADH Task Force Work Plan
7. Criteria and procedures for the selection of demonstration projects for the UNEP-GEF WIO-LaB Project *'addressing Land Based Activities in the Western Indian Ocean'*
8. Administrative Matters related to the WIO-LaB PADH Task Force (Set date and place of the next PADH Task Force meeting).
9. Adoption of the main recommendations of the WIO-LaB PADH Task Force Meeting
10. Any Other Business
11. Closure of the meeting



UNEP-GEF WIO-LaB Project

Addressing Land Based Activities in the Western Indian Ocean



UNEP/GEF/WIOLAB/PADH.1/7

ANNEX 4 TERMS OF REFERENCE OF THE REGIONAL PADH TASK FORCE

Background and Context

The WIO-LaB project focuses on addressing major land-based activities in the region and represents a strong partnership between the EAF countries (Kenya, Tanzania, Mozambique, South Africa, Madagascar, Seychelles, Comoros and Mauritius), the Norwegian government, UNEP, and the GEF. The project is designed to serve as GPA demonstration project and aims to achieve three major objectives:

- (1) Reduce stress to the ecosystem by improving water and sediment quality;
- (2) Strengthen regional legal basis for preventing land-based sources of pollution through GPA; and
- (3) Develop regional capacity and strengthen institutions for sustainable, less polluting development.

The implementation of the WIO-LaB activities in the Western Indian Ocean (WIO) Region will contribute to the realization of the UNEP-GPA commitments, which is in line with the approved Strategic Action Programme (SAP) for the Region by the First Meeting of the Contracting Parties to the Nairobi Convention in March 1997.

Rationale and Purpose

A Regional PADH Task Force will be established in order to facilitate the achievement of the regional goals and objectives. The overall responsibility of the Regional Task Force for the Physical Alterations and Destruction of Habitats (PADH) will include:

- (1) to ensure effective implementation of activities defined in PADH component of the project;
- (2) co-ordination of the work of the National PADH Task Force / Coordination and Implementation Mechanisms in each of the participating countries; and
- (3) to provide a mechanism for exchange of information and experience of critical habitats management activities, including overseeing the implementation of demonstration projects in each country.

Membership

The Regional PADH Task Force of the UNEP-GEF WIO-LaB Project shall consist of the nominated National PADH experts, together with one member of the Project Office and selected regional experts. The members should represent the key priority sectors (e.g., tourism, aquaculture, port and harbour development, mining) which have been identified as having most significant impact on physical alterations and destruction of habitats. The membership of the Task

Force shall be formally established at the first meeting of the Task Force, which shall elect a Chairperson and a Vice-Chair from amongst its members. The Vice-Chair shall act as Chairperson of meetings in the absence of the Chairperson.

The Chairperson of the Regional PADH Task Force will represent the Regional Task Force on the WIO-LaB Project Steering Committee (PSC) as an observer.

The Regional PADH Task Force shall ensure effective co-ordination of the work and co-operation among the National PADH Committees in participating countries, to ensure effective implementation of activities defined in the PADH component of the project.

Regional PADH Task Force Terms of Reference

The Regional PADH Task Force shall:

- a. Support National Coordination and Implementation Mechanisms for PADH responses;
- b. Facilitate and promote incorporation of the PADH key sectoral principles into the national legislation, and project/programme planning.
- c. Provide guidance for the criteria, for the selection and implementation of demonstration projects;
- d. Identify, review and propose ways of strengthening regional/national public-private partnerships in PADH;
- e. Assist in fundraising for the implementation of various PADH related activities and/or projects that will benefit the region and individual countries.
- f. Supervise the implementation of selected demonstration projects for LBAs and pollutant sources in participating countries;
- g. Encourage each country to build a constituency for work on PADH among formal and informal stakeholders, including governments, management authorities, private sector, communities, and facilitating dialogue between collaborators such as WIOMSA, NGOs, CBOs, and other Task Forces, in order to maximize synergies at all levels of work on PADH;
- h. Provide and facilitate access to technical advice across all levels of work on PADH, including development of regional Guidelines on the Best Practice and Procedures for PADH based on national experiences and lessons learnt;
- i. Identify and review training needs related to the management of PADH for different categories of stakeholders, including legislators, decision makers, private sector and community groups, and propose appropriate training modules and programmes that need to be developed within the auspices of the UNEP-GEF WIO-LaB Project;
- j. Provide support in the development of relevant environmental education programmes and public awareness information materials related to PADH in close collaboration with the National PADH Coordination and Implementation Mechanisms;

- k. Review reports, data and information from the National Coordination and Implementation Mechanisms on PADH and oversee the compilation of regional syntheses regarding management needs and priorities, in particular those pertaining to LBAs;
- l. Review and recommend for adoption by the WIO-LaB Project Steering Committee, the proposed PADH targets, workplans and timelines that may be included in the Strategic Action Programme;
- m. Evaluate the progress in implementation of the PADH component of the project, and provide guidance for improvement when necessary; and;
- n. Develop annual workplans and provide periodic progress reports to the WIO-LaB Project Steering Committee



ANNEX 5 TERMS OF REFERENCE FOR THE PADH TASK FORCE / COORDINATION MECHANISMS AT THE NATIONAL LEVEL

Background and context

The role of the National PADH Task Force / Coordination and Implementation Mechanism is to provide the national forum for the execution of tasks of the regional PADH Task Force. The exact constituency of the Task Force / Mechanism may differ from country to country, and may where appropriate build upon or integrated into existing systems.

The National PADH Task Force / Mechanism should represent members from the four priority sectors (e.g., tourism, aquaculture, port and harbour, mining) that have been identified as the key sectors having most significant impact on physical alterations and destruction of habitats. The National PADH Task Force / Mechanism is a working group and its role is mainly of a technical and scientific nature. The Task Force/ Mechanism will report to the National Focal Point in order to allow co-ordination at the national level.

The National PADH Task Force / Mechanism will involve experts from various government and non-government organizations and institutions. Members of the Task Force / Mechanism will provide a wide spectrum of expertise and interests in diverse areas such as aquaculture, tourism, shoreline change, pollution, socio-economics, ecology, environmental management, planning and development, education and public awareness.

The roles and tasks of the National PADH Task Force / Mechanism will be as follows:

- a. Facilitate and support the collection of data and information as may be required from time to time by the Regional PADH Task Force or any other Task Force established within the auspices of the UNEP-GEF WIO-LaB Project;
- b. Facilitate and support, through the PADH Regional Task Force, the preparation and/or review of regional reports and synthesis of data, information and research results regarding the LBA's including the status of critical ecosystems in participating countries;
- c. Facilitate and support the compilation of national status reports on Physical Alteration and Destruction of Habitats and national LBA's and sources of pollution;
- d. Facilitate and support the collection and review of information on various projects/programmes addressing the physical alternation and destruction of habitats.
- e. Facilitate and support the identification, prioritization, preparation and implementation of pilot projects within the specific economic sectors of national significance for pre-investment studies and actions that demonstrate alternative practices;
- f. Facilitate and support the identification, review and strengthening of national public-private partnerships in PADH and assist in fundraising for implementation of specific PADH activities;

- g. Facilitate and support the review of existing national legislation pertaining to the PADH, in particular with a view at identifying the weaknesses in the current legislature and/or enforcement mechanisms that serve as barriers to sustainable management of LBA's and offer suggestions for remedial actions;
- h. Facilitate and support the identification of national training needs related to PADH for different categories of stakeholders, including legislators, decision makers, private sector and community groups, and propose priority training requirements for the country;
- i. Facilitate and support the development of relevant environmental education programs to sensitize communities on specific PADH issues and ways of controlling them, and;
- j. Evaluate, at the national level, progress in implementation of the PADH component of the project, and provide guidance for improvement when necessary.



ANNEX 7 RECOMMENDATIONS FROM THE 1ST WIO-LAB PHYSICAL ALTERATION AND DESTRUCTION OF HABITATS (PADH) TASK FORCE MEETING

1. The PADH Task Force recommends the Project Steering Committee to endorse the amended terms of reference for the Regional and National PADH mechanisms.
2. The PADH Task Force recommends the Project Steering Committee to endorse the workplan for the PADH Task Force.
3. Each country representation should look into national mechanisms for the implementation and coordination of activities related to PADH among formal and informal stakeholders at national level.
4. The Task Force should review recommendations from earlier PADH meetings or initiatives within the national context in order to further detail activities that could be implemented / supported by the project.
5. The membership of the regional PADH Task Force should be made up of a core group of representatives / experts nominated by governments, as well as invited experts and representatives as need arises.
6. The preparation of demonstration project proposals should follow standard guidelines prepared by the Project Management Unit in collaboration with GPA and should be subjected to standard selection criteria.
7. Proponents should be encouraged to develop bankable project proposals which may attract external funding.
8. Regional PADH Task Force members should review key principles for PADH management as well as other available documents on the GPA website, within the light of local implementability and applicability.
9. The Project Management Unit should prepare a format for reporting on national status with regards to PADH management, in particular referring to recommendations on the review of earlier PADH meetings or initiatives held within the auspices of the Nairobi Convention, WIOMSA and GPA.
10. Regional Task Force representatives should be a member of the National framework / structure for PADH.

Made up in Dar es Salaam, 20 April 2005